



Subject:	Requests for Use of the City Hall and the Provision of Hospitality
Date:	23rd October, 2020
Reporting Officer:	John Walsh, City Solicitor and Director of Legal and Civic Services
Contact Officer:	Aisling Milliken, Functions and Exhibition Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Sometime in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report
1.1	This report, together with the attached appendix, contains the recommended approach in respect of each of the requests by external organisations for access to the City Hall function rooms received up to 9 October 2020 which appear to the Function Management Unit to comply with the criteria previously established by the Committee and are recommended for approval.
2.0	Recommendations
2.1	The Committee is asked to approve the recommendations made in respect of applications received up to 9th October 2020, as set out in the attached appendix.

3.0	Main Report
	<p data-bbox="248 208 592 241"><u>Background Information</u></p> <p data-bbox="153 253 1455 387">3.1 Members will be aware that the Committee, at its meeting of 6th January 2017, agreed to modify the criteria governing access to the City Hall function rooms for external organisations.</p> <p data-bbox="153 443 1455 678">3.2 The Committee also agreed to the implementation of room-hire charges for some categories of function, and also revised the approach to the provision of civic hospitality for functions on foot of the agreed efficiency programme. Some further modifications to this approach were agreed at the Committee’s meetings of 24th March 2017, 23rd June 2017, 23rd June 2019 and 25th October 2019.</p> <p data-bbox="248 745 403 779"><u>Key Issues</u></p> <p data-bbox="153 835 1455 969">3.3 The existing revised criteria and scale of charges have been applied to the various requests received and the recommendations herein are offered to the Committee on this basis for approval.</p> <p data-bbox="153 1025 1455 1160">3.4 The schedule attached at Appendix 1 covers an application for function, scheduled for 2022 and are included in order to permit the organisers to commence their event planning and communications activity as early as possible.</p> <p data-bbox="248 1227 523 1261"><u>COVID Implications</u></p> <p data-bbox="153 1272 1455 1507">3.5 In managing and delivering future functions, liaison with and guidance for organisers will be provided by officers to ensure compliance with any relevant social distancing guidelines at the time of their function. Committee approval for their function to take place in City Hall is recommended on the basis of their compliance to this caveat and what is permissible and feasible in City Hall function rooms.</p> <p data-bbox="248 1574 762 1608"><u>Financial and Resource Implications</u></p> <p data-bbox="153 1619 1455 1709">3.6 The implementation of charging for external functions has commenced, in line with the Committee’s decisions in the matter.</p> <p data-bbox="248 1776 1026 1809"><u>Equality and Good Relations / Rural Needs Implications</u></p> <p data-bbox="153 1821 1455 1910">3.7 There are no direct good relations, equality or rural needs implications arising from this report.</p>
4.0	Documents Attached
	Schedule of Function requests received up to 9th October 2020.